***School District of Bruce***

 **104 W. Washington Ave., Bruce, WI 54819**

 Central Office: 715/868-2585 District Office: 715/868-2533 Auto Attendant: 715/868-2598 FAX: 715/868-2534

March 2, 2016

Dear Class of 2016 Senior Students and Parents:

It is time for you’re the senior students to apply for local scholarships. We have attached a checklist of all of the local scholarships available, the scholarship criteria, the senior’s transcript and an application form.

Parents, please go over the scholarship checklist with your son/daughter and help guide them to select the scholarships they would like to apply for. For the majority of the scholarships, the students only need to complete the enclosed scholarship criteria and application forms. Lori will email the senior students a copy of the application form to their school email. This way they can type in their information and print off the application form. There are some scholarships listed that require a separate application. In those cases, it is indicated on the checklist by (separate form). When your son/daughter takes the checklist to the Central Office, they can pick up any additional separate application forms at that time. All local scholarship applications,

the criteria list and separate forms must be completed and turned in to Mrs. Thompson or Lori by **Tuesday, April 5, 2016**, unless otherwise stated on the checklist.

A reminder that Mrs. Thompson has a link on the school home webpage under School Counseling PK-12 that gives access to many additional scholarships that she has been notified about. These do not fall under the “Bruce High School Local Scholarship List”. Feel free to check out that link as well.

It is recommended that you request any letters of recommendation from your chosen people as soon as possible. You want to be as considerate as possible when it comes to a timeline for them. It would be most helpful to provide them with a printout of all activities, in and out of school, that you have been involved with during your high school career. You could also provide them with your class rank, which is printed on your high school transcript.

All forms received in this mailing need to be returned in typed format. If you are applying for any of the scholarships that are listed as having a “separate form”, you’ll want to be sure that you print neatly and in pen since we won’t have access to providing them to you online as with our form, unless you have access to a typewriter.

If you have any questions, please call at 715-868-2585.

Sincerely,

Brittany Thompson

Counselor

Lori Villiard

Secretary